



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Shri Pt. Prem Nath Dogra Govt. Degree College Samba
• Name of the Head of the institution	Prof. (Dr.) Twinkle Suri
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01923241044
• Mobile No:	9419172092
• Registered e-mail	gdcsamba90@gmail.com
• Alternate e-mail	collegeiqac2005@gmail.com
• Address	Near Mansar Morh, Samba, Jammu and Kashmir
• City/Town	Samba
• State/UT	Jammu and Kashmir
• Pin Code	184121
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Jammu				
• Name of the IQAC Coordinator	Dr. Joginder Singh				
• Phone No.	9419212790				
• Alternate phone No.	01923241044				
• Mobile	7006528060				
• IQAC e-mail address	collegeiqac2005@gmail.com				
• Alternate e-mail address	gdcsamba90@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://gdcsamba.in/IQAC2020/AQAR.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcsamba.in/IQAC2020/AC2023.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2019	01/05/2019	30/04/2024
6. Date of Establishment of IQAC			25/04/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
GDC Samba	Govt. Grant	UT J&K Govt.	2022, 365	87987000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Skill development has been a top priority for the Institution. In this regard, the IQAC has taken up several initiatives (training for bamboo handicrafts) to provide the students with requisite knowledge skill and abilities beyond classroom teaching. 2. Release of IQAC Newsletter and College magazine BASANTAR. 3. Preparation of Academic and IQAC Calender. 4. For better teaching, interactive panels are provided with online UPS support. Enhanced WIFI connectivity has also been ensured by the IQAC. 5. To commemorate the sacrifice of the Martyrs and to honour them, a Veer-Vatika was established in the campus.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Conduct of International/National seminar/workshop in the college.	A One day International Seminar on Empowering youth for a Sustainable Future: A vision of Viksit Bharat@2047 has been organised.	
Several developmental initiatives to be taken up in the college premises	1.Construction of Canteen building. 2. Construction of 01 student parking. 3. Construction of toilet block (separate) for male and female students under CSR. 4. Construction of toilet	

	<p>facility in library block. 5. Construction of 6 additional classrooms. 6. Sanctioning of Ramp for library block. 7. Repair and renovation of student desks and washrooms for students and staff. 8. Construction of Access Control System for the college. 9. Construction of part of front boundary wall.</p>
Enhancement of digital teaching learning method.	Whereas most of the students are from rural background, they have been habibuated with digital teaching learning process. About 13 ICT enabled Classrooms are catering to the need of students.
To arrange activities for inclusiveness of students	Several activities on Gandhi Jayanti, AKAM, G20, Science day, Language Day, Women's Day, Independence Day, Republic Day, UT Foundation Day, were organised to ensure the inclusiveness of students.
Adoption of nearest village	To ensure community interaction of students with society nearby village Dayani has been adopted.
NEP implementation	To facilitate NEP-2020, an interaction with the Principals of Higher Secondary schools of District Samba was held to aware them of admission process through CUET.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	14/05/2023

15. Multidisciplinary / interdisciplinary

The Institution intends to transform itself into a holistic multidisciplinary institution in line with NEP 2020 policy which has already been initiated from this academic session. The Curriculum design, Research ecosystem, and Accreditation process of the Institution was initiated in consultation with the affiliating University and will be implemented in letter and spirit. The Institution strives for the integration of Humanities and Science with STEM as deliberated in the Board of Studies of different streams conducted by affiliating university and MOU will be signed with the concerned agencies thereof. The detail of the programs will however be finalized towards the end of this academic year. The Institution offers flexible credit-based courses/projects in the areas of Community engagement and Service, Environmental education, and Value-based education towards the attainment of holistic and multidisciplinary education for our students to make them better prepared for real-life challenges which cannot be attained by uni-dimensional solutions. The Institution plans for offering a multidisciplinary flexible Curriculum and multiple entries and exit points at the end of 1st, 2nd, and 3rd year according to the syllabi outlined by the affiliating university as stipulated in the UGC draft: Curricular Framework and Credit System. The Institution adopts Awareness/Orientation/Induction programs for the stakeholders, especially students and parents underlying the importance of a multidisciplinary approach in view of NEP 2020. The institution offers Orientation programmes regarding the policy pertaining to the Multidisciplinary approach in FYUG programs along with multiple entries and exits is explicitly explained to the students seeking admission to the Institution.

16. Academic bank of credits (ABC):

As the Institution is affiliated with the University of Jammu, and MoUs vetted by HED with different agencies, the mobility of students credits shall be carried out through ABC (Academic Bank of Credits) by providing the student's unique code on the ABC portal. National schemes like SWAYAM, NPTEL etc. shall be also considered for credit transfer and accumulation in this provision. Higher Education Department being the parent Dept. of this college instituted the mechanism of ABC in the Admission portal for the students to

register on the ABC portal. Every student of the college is registered on the ABC portal.

17.Skill development:

Educational opportunities and effective skilling are the driving force of Economic growth and Societal development for any Nation. In this context, the Institution has established a Skill Development Committee to ensure the implementation and integration of skill courses in letter and spirit to strengthen Vocational education and Soft skills in alignment with NSQF. The course design in the format of (12+18) credits including Vocational courses has been formulated to ensure the involvement of the students at least in one Vocational course before completion of graduation. The main purpose of starting the skill courses is to impart hands-on training to the students in addition to the theoretical part by entering an agreement in the form of a letter of intent (LOI)/ MoU with the training partners recognized by the NSDC. The College continuously strives to create a skilling ecosystem through Workshops, Talks, Interactive sessions, Certificate Courses etc. This will in a way generate employability among trainees and enable them to start their own small business units and enterprises that will lead the way to Start-ups in the long run. The Institution is in talks with the prominent organizations that work in the domain of skilling the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution already has a policy in place to ensure multilingual language pedagogy in line with the Indian Knowledge System and NEP-2020. The Course work in Hindi, Urdu, Dogri, and Punjabi besides English is designed by the concerned faculty with the help of the affiliating university, and class lectures are also imparted by the teaching faculty in local dialect besides English and Hindi language so that the students do not face any difficulty in comprehending the subject matter. Students are taught Indian Arts, Culture, and Traditions through the prescribed Value added course like Understanding India and Health & Wellness. These courses help students to understand the art, culture and heritage of Indian Knowledge system. Multidisciplinary courses as per NEP-2020 are also contributing in the integration of Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution endeavors to transform its Curriculum towards outcome-based education by training the students in different trades like IT, Computer literacy, adoption of Energy conversation techniques, and Soft Skills among others. The Institution has also

established an Innovation and Incubation center to impart hands-on training in various trades through experts in the domain.

The College focuses on providing quality education by measuring student's performance and if required redesigning the Curriculum to meet the goals. Thus, OBE educational approach helps students to improve their academic performance seamlessly. The College has a highly qualified faculty, who are Ph.Ds and experts in their field of specialization. Senior faculty members of the college are members of Board of Studies in their subjects in University of Jammu. They meet periodically for upgradation of course curriculum. The college offers number of skill courses to the students enabling them to be market ready and remain relevant in this modern era of competition. Each course defines knowledge and skill whereas each programme has a specific goal in sync with the Vision and Mission of the college.

20.Distance education/online education:

The practice of Teaching in blended mode is already in vogue after the outbreak of Covid-19. The Institution has installed Smart boards/ Interactive panels to facilitate teaching in online mode besides offline mode. The window for Vocational Courses through ODL has been opened up in consultation with NIELT Jammu & Central University of Jammu and the Institution is also exploring the possibility of starting the Study Centre of IGNOU in the college campus in near future to facilitate Open Distance Learning, keeping in view the demand of stakeholders.

Extended Profile

1.Programme

1.1 343

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3445

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1566

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

606

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

39

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

37

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	343
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3445
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1566
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	606
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	39
File Description	Documents
Data Template	View File

3.2	37
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	2763556
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	115
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College, Samba recently renamed as Shri Pandit Prem Nath Dogra Degree College, is affiliated to University of Jammu and follows the curriculum as specified by the University. The schedule of admissions, class work, examination of all the semesters are provided by the University of Jammu. Although, all the guidelines are followed by the Institution but the college Advisory Committee also incorporates many innovative initiatives for the overall development of the students and the college.

The Institution management ensures timely preparation of Academic Calendar, Time-table, distribution of workload, beginning of class work, completion of syllabus, and the orderly conduct of internal examination etc. for effective fulfillment of a defined and prescribed course. This year Admission has been made as per the norms of NEP-2020 along with CBCS pattern. Thereafter, a Time-table Committee is formed in the college which prepares the time table of all the semesters and is posted on the college website.

The college has separate laboratories for Science subjects as well as other subjects where practicals are required. Along with the permanent faculty, Academic arrangement teachers have also been engaged as per the work load of different departments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcsamba.in/IOAC2020/1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Examination Committee prepares an Academic Calendar for each session taking into consideration the Calendar provided by the University of Jammu. The Academic Calendar activities begin with the preparations of the class Time-table. After that, faculties are encouraged to prepare an active plan for their classroom teaching each semester. These plans help in the effective distribution of the syllabus, clarity of curriculum and timely completion of the course. The classes are conducted as per the Time-table and regular review is taken about the timely completion of the syllabus. Tutorials and Continuous evaluation are also done to ensure proper understanding of content by the students.

Along with teaching, evaluation is also considered as an integral part of the curriculum. The college has always ensured Internal Assessment papers and their evaluation, preparation of the Award Rolls are completed within time and cross-checked by the University Officials. Further, the College also runs an Examination Centre for the university. During this session the college was made the Examination Hub for the evaluation of all semester external Examinations of different courses.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcsamba.in/IOAC2020/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

343

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution understands the relevance of integrating cross cutting issues with the curriculum for providing quality education and overall development of the students. To ensure that the issues of gender, environment sustainability, human values, and professional ethics also get equal representation in the curriculum and are offered through various subjects

Human Values: Having realised the need to impart value and to fulfil social commitment as a reputed educational Institution, varied issues like Women Empowerment, Justice, Equality, Ethics are addressed through subjects, Topics, Class Rooms, Seminars, Group Discussion, Workshops.

Gender Sensitization: To strengthen the ideology of gender equality and social equality among student community, the college offered a course on gender sensitization which sensitizes the

students about the issues related to gender equality among all sexes.

Environment and Sustainability: Along with this under NEP 2020 various value-added courses (Understanding India, Digital Technology, Health and Wellness and Environment Science and Education) have been inculcated in the curriculum in this session to make students well acquainted with all aspects of education. The Eco Club of the college and the NSS unit organised eco-friendly awareness drives to sensitise the students to preserve the environment. Apart from the above, the NSS unit of the college organized plantation and cleanliness drives from time to time to aware the students about the importance of sustainability in our lives.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

57

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gdcsamba.in/IQAC2020/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3445

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1566

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution conducts the proficiency test of all the students at the beginning of every new session to assess the learning level of the students. The advanced and Slow learners are usually identified at the beginning of the session. Students who demonstrate a high level of understanding and mastery of the material are identified as Advanced learners. These are students who may learn quickly, show a deep interest in the subject and often excel beyond their grade level. On the other hand, students who are struggling to grasp the material and perform below their grade level are identified as slow learners or students with learning difficulties. The advanced learners are involved in more complex and in-depth material, additional projects, Research opportunities, or access to advanced courses. The slow learners are provided individualized support through targeted interventions that include personalized tutoring, extra practice sessions, alternative teaching methods, or adaptive technologies.

The Advanced learners are motivated and encouraged to mentor the weak and Slow learners by explaining the content in the local language. Special remedial classes are usually conducted for the Slow learners after the college time table hours. Advanced learners are recommended to study standard books and are encouraged to visit Library during the working days and holidays. They are also encouraged to participate in the Curricular and Co-curricular activities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3445	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College adopts student centered teaching methodology and efforts are made to make Teaching-Learning process more interactive, participative and student-friendly by adopting the following student centric methods:

1. Experiential Learning:

All the departments organize guest lectures, training sessions, laboratory sessions, field visits, Classroom seminars, Workshops, Field surveys and Community awareness programmes, assigning minor projects and preparing the students for diverse Curricular and Co-Curricular activities

1. Participative learning:

The students are encouraged to make presentations in the classroom. Full opportunities are given to them to add their views and knowledge in the development of the lesson. They are prepared to participate in Display your talent and various Sports competitions. The student council is involved in organizing the activities in the college and maintaining discipline. The NSS Volunteers, NCC cadets and students extend full support to the district administration in organizing the national events. The roster of students and staff members is strictly followed for maintaining discipline in the college. The students are also included in Committees and are consulted regarding various issues and problems in the college.

3. Problem Solving Methods:

Students in different subjects are regularly assigned the problem-based assignments to develop the problem-solving skills among them. Classroom quizzes and discussions are organized in the class. The Classroom-presentation by students is promoted. Frequent

classroom tests are conducted to develop the problem-solving skill. The Mentor-Mentee groups are constituted and all the faculty members are allotted specific number of students. The college organizes a number of career counseling, psychological counseling and placement activities for the college students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members are trained to take online classes on Zoom, Google meet and Wise App platforms as and when required. The college has established a Computer centre with more than 40 computers with full Wi-Fi connectivity. Moreover, high speed internet connectivity is provided to the faculty members in the college premises. The College has also developed an app for the conduct of internal as well as external examinations. The faculty members are also provided e-content in all subjects prepared by the faculty members of different colleges of UT to students through online mode. All the faculty members are highly efficient in using the ICT enabled tools, making the teaching learning process effective and interesting. The Department of Computer Applications in collaboration with IQAC provides training to the faculty members from time to time for the proper use of ICT tools. Moreover, the college deputed the faculty members to attend various Refresher courses and Orientation programmes for enhancing ICT tool applicability among them. A Smart Class Room with capacity of 100 students with all the ICT tools is dedicated to the faculty members for taking classes and organizing various programmes for the students. All the classrooms are provided with Interactive Panels/Smart digital boards with full internet connectivity & UPS facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****39**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****39**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****21**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College conducts the internal-assessment examination in a transparent manner. In every session, the Internal-assessment (both theory and practical) tests are conducted as per the Academic Calendar of the college. The tests are conducted after the completion of 50% of the syllabus in all the subjects. The date sheet for the conduct of tests is circulated to the students and faculty members 10 to 15 days before the conduct of tests. The HODs of all subjects are given the responsibility of setting and printing the question papers and the secrecy is maintained. The duty roster of each examination date is prepared, circulated, signed by all the staff members (teaching & non-teaching) well before the exam day. All the staff members are allotted examination duties. For the smooth conduct of tests, two invigilators and one MTS staff are assigned to each room/hall. The examinations are conducted under overall supervision of Examination committee. The answer sheets are submitted to the respective departments for evaluation. The answer sheets after the evaluation are usually shown to the students to redress any

grievance. If any discrepancy is reported, it is resolved immediately with full satisfaction of the students. The re-test date sheet is also scheduled for the conduct of tests of those students who, due to any reason remained absent/failed in appearing in the examination. The Examination committee consolidates the awards of students and submits it to the University well on time for the timely declaration of the result.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Grievance Redressal Mechanism regarding the Internal assessment tests is very transparent, time bound and efficient. The answer sheets of internal assessment tests are evaluated by the teacher in charge and are verified by HOD concerned to ensure the standard of evaluation process. The marked answer sheets of students are shown to the students in the class room for the verification by the students. Any grievance highlighted by the students regarding the evaluation is redressed immediately. The marks obtained by the students in the Internal assessment tests are also displayed on departmental notice board for the information of students. For lab courses, the marks/grades scored by the student in each experiment is indicated in the observation /records. The independent learning, practical approach to real time applications is tested by Viva-Voce for tutorial/laboratory courses. For any grievance regarding the awards after the declaration of the result, the students are required to submit an application highlighting the grievance to the Principal who in turn forwards the same to the Examination Committee for rectification and resolving of the grievance. The Examination Committee after getting input from the department concerned, immediately submits the case to University through mail and also an official of the college is deputed to the University to resolve the issue immediately for the ease of the students. Alongside, the students are also communicated regarding the same.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College Samba is affiliated to University of Jammu. It offers Undergraduate courses in Science, Arts and Commerce streams.

1. Bachelor of Sciences (B.Sc.): The College offers the subjects like Physics, Chemistry, Zoology, Botany, Computer Application, Geography, Statistics, Mathematics and Home Science under Medical and Non-medical streams. These UG level courses prepare the students for the Master level P.G Courses in Physics, Chemistry, Botany, Zoology, Mathematics, Biochemistry, Geography, Computer Science and various other professional courses. These courses prepare the students for various jobs like Scientist, Scientific Assistant, Research Analyst, Science teachers, Lecturers, Professors, Computer Professionals, Chemists, Researcher, Biostatistician etc.

2. Bachelor of Arts (B.A): Under Arts stream, the college offers subjects like Education, Sociology, Political Science, History, Sanskrit, English, Hindi, Dogri Urdu, Punjabi Statistics, Home Science and Economics. This Course also prepares the students for a variety of courses like Master Degree Program in the subjects viz. Education, Sociology, Political Science, History, Economics, Law, Social Service, Languages etc. It also offers various career options like Teaching, Civil Services, Banking, Defense Services, Judicial Services, Clerical jobs etc.

Bachelor of Commerce (B.Com.): The College offers subjects Viz. Financial Accounting, Business Organization and Management, Corporate Accounting, Entrepreneurship Development Programme, Business Communication, Indian Contract Act, Cost Accounting, Fundamental of Marketing, Public Finance, Statistics for Managers, Advanced Financial Accounting, Contemporary Management, Business Communication and Skill Development, Direct Tax Law, Corporate Law, Customer Relationship Management, Management Accounting, Business Environment, Financial Management, and Sales Management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has developed the mechanism for the evaluation of attainment of the programme and course outcome.

1. The College follows the Academic Calender of the affiliating University and the Calendar prepared by the college for the time bound completion of all academic and examination related activities.
2. All the Departments maintain the academic record of students of their respective subjects class/semester wise in every session.
3. All the Departments prepare the results of the students and submit it to the IQAC for keeping the overall record of results of the college.
4. The Examination Committee analyzes the evaluation and prepares the result report. It also keeps the record of internal assessment awards of each subject (both theory and practical). Result Gazettes' are also kept as the record of results of the students of all semesters.
5. The College also seeks the feedback from the Parents and Alumni during the Parent/Alumni meet regarding the attainment of programme outcomes (PO) and course outcomes (CO) and due consideration is given to the feedback received.
6. Career Counseling and Placement cell takes the review of the students' progression to the higher studies and their Placements.
7. The pass out students are also invited to various programmes and activities organized by the college and feedback from them is also received regarding the attainment of courses/programmes.
8. The college has established a Tracing Cell to seek information

regarding the higher studies and placements of the students passing out from the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

386

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcsamba.in/IQAC2020/studentsatform.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

150000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.iipa.org.in/cms/public

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

05

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Government Degree College Samba is the Nodal college of district Samba. The college organized various extension activities on different themes such as, G20, AKAM, Nasha Mukht, Swachh Bharat Abhiyan, Environment Awareness, Women empowerment, Gender sensitization, National Integrity, Aids Awareness, Blood donation camp, health checkup camp, drug deaddiction campaign etc. All these initiatives are executed effectively by the college in its vicinity through NSS/NCC Units, IQAC Committee and Red Ribbon Club to aware and educate the neighborhood. The students of the college actively participate in Social service activities leading to their overall development. Through NSS, NCC Units, and Red Ribbon Club, the college undertakes various extension activities in the neighborhood community. NSS volunteers conduct various initiatives

such as Cleanliness drive, Tree plantation, and Water conservation in the adopted villages. The NCC and NSS units of the college are involved actively in social interactions and group discussions on the eradication of social evils from society. All these activities have a positive impact on the students and inculcate leadership skills and self-confidence among students. It also helps in grooming the overall personality of the young learners.

File Description	Documents
Paste link for additional information	https://gdcsamba.in/IQAC2020/aids.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

16

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

560

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. Degree College Samba encompasses a well maintained lush green campus spread over 110 kanal of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms:13 classrooms and 5 laboratories are available and cater to the academic demand of the students. The classrooms have the capacity to accommodate more than 80 students at a time.

Technology Enabled learning facility: The College has 13 ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall and Computer Resource Centre: The College has 01 Seminar Hall and 01 Computer Resource Centre that is regularly used for conducting Seminars/Discussions/Workshops.

Laboratories: The College has well-equipped laboratories with modern facilities, utilized for conducting practical classes as per the requirement of the curriculum.

Wi-Fi: The entire Campus is Wi-Fi enabled with 24/7 internet facility to students and staff.

Available band width: 100 mbps. Internet facility is available in whole campus including labs, classrooms, library and offices of all Departments.

Central Library: The College has a well established library. The library contains around 14403 books on various subjects, 162 books for Career counseling, 760 competitive books, 950 Reference books, and 1417 books as Book bank.

In addition to existing infrastructure, the following physical facilities are on the verge of completion

1. 06 additional classrooms
2. 02 toiletblocks (separately for male and female students).
3. 01 toilet block in Library Building
4. 01 Canteen Building
5. 01 Student Parking

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has large playgrounds with adequate facilities for cultural activities, Sports, games (indoor, outdoor) and gymnasium. The college offers facilities for games like Archery, Kabaddi, Kho-Kho, Volleyball, Football, and Badminton. A separate Volleyball court is maintained for boys and girls. The Badminton court has been established since 2016. The length of the court is 44 feet and its width is of 20 feet. Similarly, the Kho-Kho field which is 29 meters long and 16 meters wide was established in 2016. A Gym cum Fitness Centre was constructed at the college premises for Indoor recreation, well equipped with high quality modern-day fitness equipment and machines, which is used regularly by Staff and students as per the roster timings notified by the Physical Director. Table-tennis tables have been procured on the demand of students. Furthermore, Archery equipment and Field Mower Tractors have also been procured to enhance the existing infrastructure.

National Independence Day and Republic Day are celebrated in the Institution on a regular basis.

The College Cultural Committee encourages students to participate in cultural programmes like "Display your talent" in Jammu University. The college students also participate in various cultural events on Independence day and Republic Day celebrated at the district level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.63

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is equipped with State-of-Art Infrastructure with 24 X 7 backup facility. The college has a rich library with literature ranging from Science, Arts, Commerce Linguistics and Competitive Examination. The library has been automated up to 70% using KOHA software; Version: 16.05.0100. The automation part remains in perpetual mode every year/ session as new books are being purchased and entered into the KOHA software. The College library has an INFLIBNET (as NLIST) facility in which 60 staff and around 2450 students have been registered and have access to the e-content and e-learning resources. Meanwhile, the Institution has established a Browsing Center in the library to cater to the needs of the students of the College, Staff, and other aspirants in the vicinity. The Institution is also gearing up to install a cloud-based LMS on the Campus to meet the growing demands of the students to get access to the latest information and leading digital platforms and Libraries.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution is frequently updating its IT facilities keeping in view the growing demands of students to access lectures and study material online especially during the lockdown period amid covid-19 when our collegemade a stupendous and sucessful effort to transfer from Offline to the Online mode. In this regard, the

Institution has already installed 13 "Digital Interactive Panels" in the classrooms and laboratories to deliver the content seamlessly backed with an uninterrupted power supply. CCTVs are also installed to keep watch and ward on-campus activities and to curb any outside interference. All these facilities provide a boost to the teaching, learning, and evaluation process on campus. The college has a dedicated website which is upgraded and updated from time to time. All notifications, circulars, and information are floated through the website to the staff, students, parents, and other stakeholders. The Internet facility also is provided to each and every department through BSNL-fibre networking so that the users can get hassle-free streaming of e-content.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcsamba.in/IOAC2020/Document11.pdf

4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)**27.63**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Development Committee maintains the physical, academic, and other support facilities of the college. The committee assesses the requirements and tries to address the infrastructure related problems in college. The College Building comprises of Classrooms, Laboratories, Principal office, Accounts office, Staff rooms, a Library complex, toilets, an Incubation and Innovation Center, Computer Resource Centre. Certain mechanisms have been followed for the renovation of the building from time to time. The College Repair and Maintenance Committee oversees the same. Depending upon the requirement, the renovation work is executed after completing all the codal formalities in the shortest possible time through GeM. For major infrastructural requirements, the College Development Committee asks the Civil executing agencies to submit a DPR for the particular project. The DPR is submitted to the Administrative department for approval. All the purchases are carried out through GeM. The College has adopted the blended mode of admission procedures amidst the Covid-19 pandemic. Admission Committees are framed semester-wise for the smooth functioning of the admission process. Encouragement to use modern teaching aids for effective Teaching and Communication was also proposed and demonstrated by IQAC from time to time. For this purpose, Interactive panels were installed in most of the Class Rooms, Practical Laboratories, and Computer Resource Center. Govt. allocates grants and funds to colleges for the development and maintenance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
382	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
79	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 656">Link to institutional website</td> <td data-bbox="529 506 1436 656">https://gdcsamba.in/IQAC2020/5.1.3capbuilding.pdf</td> </tr> <tr> <td data-bbox="86 656 529 721">Any additional information</td> <td data-bbox="529 656 1436 721">No File Uploaded</td> </tr> <tr> <td data-bbox="86 721 529 869">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="529 721 1436 869">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	https://gdcsamba.in/IQAC2020/5.1.3capbuilding.pdf	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	https://gdcsamba.in/IQAC2020/5.1.3capbuilding.pdf								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
422									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
422									
<table border="1"> <thead> <tr> <th data-bbox="86 1254 529 1319">File Description</th> <th data-bbox="529 1254 1436 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1319 529 1384">Any additional information</td> <td data-bbox="529 1319 1436 1384">View File</td> </tr> <tr> <td data-bbox="86 1384 529 1599">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="529 1384 1436 1599">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

GDC Samba treats students as important Stakeholders towards the development of the Institution. The Institution promotes representation of students in Academic and Administrative bodies. The meetings of Class Representatives are conducted at regular intervals and their suggestions are sought to foster the democratic values in administration and academics. The Student council plays proactive role in the decisions taken by different committees of the college that foster leadership qualities, confidence building, sense of responsibility and a close

coordination between college and students, assuring a healthy dialogue. The College receives important suggestions from the students for the healthy functioning of the college. They also encourage other students to take active part in several activities conducted by the Institution from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution is in the process of registration of Alumni association under the Society Registration Act. Alumni Meets are conducted every year wherein former students meet to foster a strong, healthy relationship between the Alumni, Teachers, and current Students. This year Alumni Meet was conducted on 29th April 2023. The Alumni Association works for the overall development of students and Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance:

The Institution follows a democratic and participatory mode of governance with all stakeholders participating actively in the administration. The Governing Body (Office of the Principal Secretary to Govt. Higher Education Department, UT of J&K) delegates authority to the Principal who, in turn shares it with the different functionaries in the college.

Prospective/Strategic Plan

The Institution's Prospective/Strategic Plan for its systematic development is:

1. Construction of more Classrooms, Laboratories, Auditorium, and Staff-room.
2. Renovation to revive the ageing infrastructure.
3. Introduction of New Subjects and Skill courses.
4. Partnering with Research Institutes of National excellence.
5. Mobilization of funds through the Alumni and other Stakeholders.

6. Construction of Hostel and Multi-purpose hall for students.

Participation of Teachers in Decision-Making Bodies.

- Teachers play a pivotal role in Decision Making Bodies by actively participating in different Committees: (i) Teachers' Council and their representatives on the Governing Body; (ii) Advisory Committee, (iii) IQAC, (iv) College Development Committee, (v) Purchase committee, etc. Besides, teachers are members and Conveners of various Committees framed for the day-to-day functioning of the college.

- Above all, teachers also discharge a pervasive role as Motivators and Mentors of various Cultural and socially conscious activities in the institution by steering the NCC unit, NSS unit, Eco Club, Women Development Cell, Peace Club among other prominent Cells and Clubs.

File Description	Documents
Paste link for additional information	https://gdcsamba.in/IQAC2020/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution practises decentralisation and participative management through 37 committees like College Development Committee, Purchase Committee, IQAC Committee, Discipline Committee, Advisory Committee, Examination Committee, various other committees, administrative and non-teaching Staff, NCC, NSS. For instance, the College Purchase Committee receives requisitions from each department at the start of the session. Then a meeting of college Purchase Committee is called wherein all the requisitions are discussed and as per urgency, a list is prepared for purchase. The GeM buyers of the college are then asked to call the contract either through L1 or bidding under norms. Subsequently, financial approval is sought from the Principal of the college and uploaded on the GeM portal and thereforth order is placed. After receipt of the requisite item, CRAC is generated after its physical verification under the supervision of college Purchase Committee. The bill is then generated and submitted for payment to the Principal of the college.

File Description	Documents
Paste link for additional information	https://gdcsamba.in/IQAC2020/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 17 years the college has shown tremendous growth. To sustain the further growth and development of the college, strategies must be formulated, communicated and implemented effectively. Both prospective and strategic plan documents are available in the institution, which are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long-term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

Strategic Plan

- Plan to introduce job-oriented courses
- Introduce Skill development and Value-added courses
- To establish Digital Classrooms in the college.

Implementation

- 14 interactive panels with online UPS and Internet facility have been installed in the Classroom and labs for the students.
- Extension activities are carried out through NSS, NCC, Career Counselling Cell, AKAM, G20 committee, Red Ribbon club etc.
- More students from the financially deprived sections of society have been given financial assistance.
- Various Skill courses are currently being run in varied subjects.
- NEP-2020 has been implemented with 20 subjects as Major courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcsamba.in/IQAC2020/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Set-up:-

The Principal is the Executive Head. He/She is authorized to take decisions regarding Academic, Administrative and Financial matters in accordance with the policy matters as per the Govt. rules and regulations and UGC.

IQAC:

IQAC plans for development and application of quality parameters for the various academic and administrative activities. It monitors teaching, learning and evaluation processes. It also works for research promotion and a better student support. It serves as bridge between the Principal, staff and the students.

The Librarian:-

The Librarian is the head of Library and Information Centre, assisted by Library clerks and attendants. The Library Committee discusses the issues regarding the functioning of the library and information centre.

Supporting Committees:-

About 37 various committees have been constituted for smooth functioning of college. The Convener of each committee develops plan and implementation of the respective committee.

Service and Promotion rules:-

The Service rules decided by the UGC and the Government of Jammu and Kashmir (UT) for the appointments and Promotions of the

Teachers, Director of Physical Education and Librarian are followed. For the non-teaching staff, the rules of the Government of Jammu and Kashmir (UT) are applicable.

Grievance Redressal Mechanism:-

There are separate Grievance Redressal Committees for students and Staff. If teachers and students have any grievance, they can appeal to the Grievance Redressal Committee of the college. The College has also set up a Complaint box for Staff and Students which is regularly checked and complaints are redressed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://gdcsamba.in/IQAC2020/orng23.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Existing Welfare measures are itemized below:

- Medical Leave, Maternity and Paternity leave for eligible staff members
- Child Care leave to eligible female staff
- Faculty members are eligible for Earned Leave
- Gym is also accessible for the staff.
- In and around campus, Canteen food centre has been established.
- Internet and free Wi-Fi facilities are also available in campus for staff
- 55 days - Summer and Winter Vacations for faculty members
- Faculty development programs (FDP) for faculty members on regular basis
- Skill development courses are organized for non-teaching staff to enhance their skills.
- Automation of attendance and leave using Biometric system.
- Gratuity for the employees of the institution.
- Women development Cell is established for the welfare of female staff/students and resolve their issues if any. The cell organises motivational events to enhance female participation in different fields.

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	https://gdcsamba.in/IQAC2020/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self-Assessment Performance Based Appraisal System (PBAS) through SPARROW and monthly Employee Performance Monitoring (EPM) Portal.

b) Promotions are based on the PBAS proforma under UGC Career Advancement Scheme (CAS) based on the regulations laid down by the UGC.

c) The PBAS proforma filled by the Faculty Members is checked and verified by the Heads of the Departments, further verified by the IQAC and finally certified by the Principal.

d) Promotion of faculty members based on their API score recommended and forwarded to Higher Education Department UT of Jammu and Kashmir.

Non-Teaching Staff

All the non-teaching staff is also assessed through Annual Confidential Reports and Annual Performance Appraisal.

The Staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Sincerity Relations/Co-operation with superiors, subordinates, colleagues, students and public.

The overall assessment is based on the cumulative grade by the Principal, which is then forwarded to the Director Colleges by the forwarding officer.

On satisfactory performance, all employees are granted promotions and financial upgradation under the ACP Scheme.

File Description	Documents
Paste link for additional information	https://gdcsamba.in/IQAC2020/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism used to monitor effective and efficient use of financial resources is as follows:

- Before the commencement of every financial year, Principal submits a proposal on budget allocation by considering the recommendations made by the heads of all the departments to the Department of Higher Education, Govt. of Jammu and Kashmir.
- College budget includes recurring expenses such as Salary, Electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses are monitored by the Accounts department as per the budget allocated by the HED.

Process of the internal audit:

All vouchers are audited by an Internal Finance Committee on regular basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The same process is being followed for the last five years.

Process of the External Audit:

The Accounts of the College are audited by AG Office deputed by Govt. of Jammu and Kashmir regularly as per the government rules. The report is sent to the Principal for review. Any queries, in the process of audit are attended immediately alongwith the supporting documents. The Institution has not recieved any major audit objection during the preceeding years. The Auditstatement is duly signed by the Principal and Auditors from the AG office.

File Description	Documents
Paste link for additional information	https://gdcsamba.in/IQAC2020/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

30

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Department of Higher Education has designed some specific rules for the Fund usage and Resource utilization.

- **Mobilization of Funds:**The student tuition fee is the major source of income for the institution.
- Various government and Non-Government agencies sponsor events like Seminars, Workshops, Lectures for the students and faculty.
- Alumni also contribute by raising funds to purchase items like Water Coolers, Wall Clocks, etc.

- Sponsorships are sought from individuals and Corporate sector for cultural events and fests.

Utilization of Funds:

- A Purchase Committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The Purchase Committee orders the necessary items through GeM.
- The Principal and Purchase Committee along with the accounts department ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure:

- Before the financial year begins, finance section prepares the college budget.
- The Institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as Laboratory equipment, Furniture, and other development Expenses.
- The budget is scrutinized and approved by the Finance department, Govt. of Jammu and Kashmir.
- Accounts department and Purchase committee monitor whether expenses are exceeding budget provision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been actively functioning to contribute in the quality assurance strategies and processes. The college has entrusted the responsibility of planning, organising and monitoring varied activities to the IQAC for quality assurance. Quality Assurance mechanisms adopted by IQAC are hereunder:

- Feedback Analysis received from Students.

- Coordination with all Stakeholders for their opinions and advice for quality improvement.
- Analysis of the feedback received from all stakeholders and dissemination to the concerned about its outcome for correction.
- The Institution appreciates, encourages and provides support for quality improvement in teaching, research & administration.
- Documentation of the various programs /activities leading to quality improvement.
- Documents are prepared/collected, analysed and maintained.
- Planning and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- Preparation of Academic Audit as per the guidelines.
- Implementation of Green initiatives in the college.
- Use and enrichment of ICT infrastructure
- Placement cases of 4 faculty members for next higher levels.
- Enrichment of Sports infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its Teaching Learning process, structures & methodologies of operations through IQAC.

The IQAC holds meetings periodically:

With the Heads of the Departments every month under the supervision of Principal to review the progress of Academic activities like the number of classes held, Syllabi covered in subject, Internal Examinations conducted and teaching diaries are verified with annual plan and to identify, bottlenecks, if any, in administrating various programs.

With administrative staff to review the progress in respect of college administration and steps taken / to be taken for

improvement.

IQAC conducts periodic review of the Academic and Administrative functioning. Further, IQAC collects feedback from students on Teaching-Learning performance at the end of each semester. The information obtained is analysed and steps taken for necessary improvements are passed on to the concerned departments.

The Learning - Outcomes are reviewed after conduct of Internal Examinations and it calls for a one-on one meeting with the faculty of each department to make an assessment of their performance.

It evolves mechanism to record and monitor the performance of each student through Concerned Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The Institution is committed to enforce a strict anti-harassment policy. For instance, conducting regular Gender Sensitization programmes, ensuring safe and secret reporting mechanism, ensuring adequate representation of girls in the Student body etc. are some of the significant measures that the college undertakes to provide a liberated environment for the female students. The Institution has an exclusive Girls Common Room equipped with amenities essential to the specific needs of the female students. Besides the college also has a significant number of restrooms equipped with sanitary napkin dispensers. Moreover, the Institution provides absolutely free basic Medical Aid. The Institution has a CASH committee of senior most faculty members and student representatives. The objective of this committee is to guarantee a hassle free grievance redressal for the aggrieved students. In addition to CASH, the Institution has also constituted a 'Women's Development Cell' exclusively dedicated to the cause of Women's rights and gender equality. The Institution organises various programmes including special lectures by eminent Resource Persons specializing in gender studies. To cite an example the G20 committee of college organized a special Lecture on Gender Sensitization by Dr. Bhat Iqbal, CUJ and a Lecture on female wellness by Dr. Surbhi Kudyar from AOI.

File Description	Documents
Annual gender sensitization action plan	https://gdcsamba.in/IQAC2020/7.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcsamba.in/IQAC2020/girlscommonroom.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Although the Institution is a no plastic zone, nonetheless, a lot of biodegradable and non-biodegradable waste is generated on everyday basis. To resolve this issue the institution has crafted a meticulous three tier strategy to get rid of hazardous and non-hazardous waste so that the surroundings get least affected by the waste produced on campus. The waste can be categorised into three different forms:

1. Hazardous Lab Waste
2. Solid Waste
3. Liquid Waste

Hazardous Laboratory Waste management: The waste produced by the science labs especially chemistry lab is of hazardous nature as the experiments involve toxic chemicals which can prove detrimental to the health of people- if left unattended. Therefore, in order to ensure maximum safety, the college has commissioned separate composite pits for the dispersal of chemicals and empty glass containers.

Liquid Waste: The sewage generated is released into composite pits and safety tanks of the institution.

Solid Waste: The Institution caters two kinds of Solid waste, including e-waste and other non-biodegradable substances. While e-waste and other valuable waste viz. stationery are auctioned annually, the waste produced on everyday basis is picked up by the Municipality of Samba from the dustbins installed on campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Creating an educational Institution that champions inclusivity and tolerance is paramount in fostering a progressive environment.

Therefore, the institution is committed to the secular ethos enshrined in the constitution of India. In so far as the inclusiveness on the campus is concerned, the institution is a microcosm of Jammu and Kashmir. Both faculty and students come from diverse regional, religious, linguistic, caste and class backgrounds whose aspirations and concerns are addressed in an impartial and just manner. In this regard the institution has constituted various committees like CASH, Anti Ragging Committee, and Women's Development Cell etc. In addition to this the Institution also has a Career Counselling Cell which showers special attention on the students belonging to the unprivileged and marginalised sections of the society. Besides, it also provides financial aid to the economically weak, orphan, and differently abled candidates who are incapable to support their own education. One of the special features of this Institution is that every year it establishes a PMSSS document verification centre which facilitates an unbridled and hassle free access to the students belonging to district Samba.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Provision of a sound and progressive Academic Culture ought to be an utmost priority of every educational institution. But an academic environment disentangled by human values such as compassion, obligation towards the politico-cultural ethos of a Nation, assertion for one's rights etc. shall always remain hollow. Therefore, the Institution is obligated to create a critical and an informed citizenry who could contribute towards the welfare of the Nation.

To inculcate the aforementioned values amongst the students, the following activities are organised annually on campus:

1. International Youth day
2. Celebration of Constitution Day on 26th of November.
3. Celebration of Voter's day.
4. Independence Day.

5. Teachers day.
6. Gandhi Jayanti.
7. National Integration Day.
8. Republic Day.
9. International Women's Day.
10. International Labour Day.
11. World Environment Day.
12. International Yoga Day.
13. Nasha Mukh Bharat Abhiyan
14. World AIDS Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International Youth day
2. Celebration of Constitution Day on 26th of November.
3. Celebration of Voter's day.
4. Independence Day.
5. Teachers day.
6. Gandhi Jayanti.
7. National Integration Day.
8. Republic Day.
9. International Women's Day.
10. International Labour Day.
11. World Environment Day.
12. International Yoga Day.
13. Nasha Mukh Bharat Abhiyan

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Some of the recent initiatives that the campus has undertaken are the erection of two 'Vertical Gardens'. This exemplifies that the institution is a self-sustainable green campus that manages its waste and is energy efficient. The Campus has composite pits, water tanks, and bunds and has a wide expanse of green cover. It also organizes cleanliness drives and plantations toward its commitment to a cleaner and greener environment. NSS volunteers actively participate in the outreach programmes by sensitizing villagers on issues of environmental sensitivity, hygiene, and sanitation. Energy efficient gadgets are installed in the Institution for zero carbon emission and a safe environment by taking into consideration star rating and replacing incandescent bulbs with LEDs.

2. The college has undertaken umpteenth digital initiatives for the students as well as teachers for up-skilling, re-skilling, and skilling besides giving impetus to quality education. For instance

the college under the aegis of G20 organised a special lecture on 'Digital Marketing'. Such efforts, we believe, will lead to a great repository of resources that can not only impart quality education and accessibility but also stimulate creativity and innovation among young students, catalyzing them to attain their true potential in building the Nation. The college has also adopted paperless practices and relies on digitized documents like Biometric Attendance of employees and staff, purchases through GEM, Salary maintained on JKpaySys, and Budget on BEAMS, among others.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision, Mission and Objectives of the Institution clearly point towards a Value-based education based on the curriculum of the affiliating university combining it with the core values of the College. The students of the college are not only guided to achieve excellence in education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability through its various schemes like energy conservation, waste management, plantation drives, etc. The College provides the ambience for creativity, innovation, and good learning experiences and constantly updates its infrastructure as per requirement. It also follows transparent administrative practices, in all its transactions with students and faculty, and endeavours to inculcate a strong sense of discipline among them. Moreover, an inclusive education policy works through Remedial Courses, Certificate Courses, and extension lectures to help students from weaker sections of society to cope with their academics. The college has established an Innovation and Incubation center, and Computer Resource Centre along with well-equipped Science laboratories and has also applied for postgraduate and Honors Courses in order to meet the growing demand for new relevant courses. To improve IT infrastructure and innovative teaching methodology, the College has also installed 13 Interactive Digital Panels in the different classrooms.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC has prepared the following plan for the next academic year

1. To expand and upgrade the already existing ICT enabled teaching-learning processes.
2. To encourage faculty to take up more Research Projects/Patents and involve students in the same.
3. To introduce skill and industry based Add-On courses to generate employability.
4. To organise a National/International Seminar/Workshop/Science Festival in collaboration with different government organisation (CSIR, DST etc.) to inculcate scientific temper among the students.
5. To organise Multidisciplinary/Interdisciplinary Seminar/Conferences to generate a vibrant intellectual and academic ambience in the college.
6. To complete automation of college Library.
7. To establish Botanical garden.
8. To create a wall of fame in memory of Martyrs of teshil Samba.
9. College building to be repaired and whitewashed.
10. To convert the non-functional washrooms of Old block into Stores.
11. Construction of Seminar Hall and Girls's common room.
12. Leveling of of sports ground to be undertaken.
13. Construction of pathways around the campus.
14. Construction of access control system at the entrance of the

college.

15. To create more Vertical gardens.

16. Construction of Canteen Block.